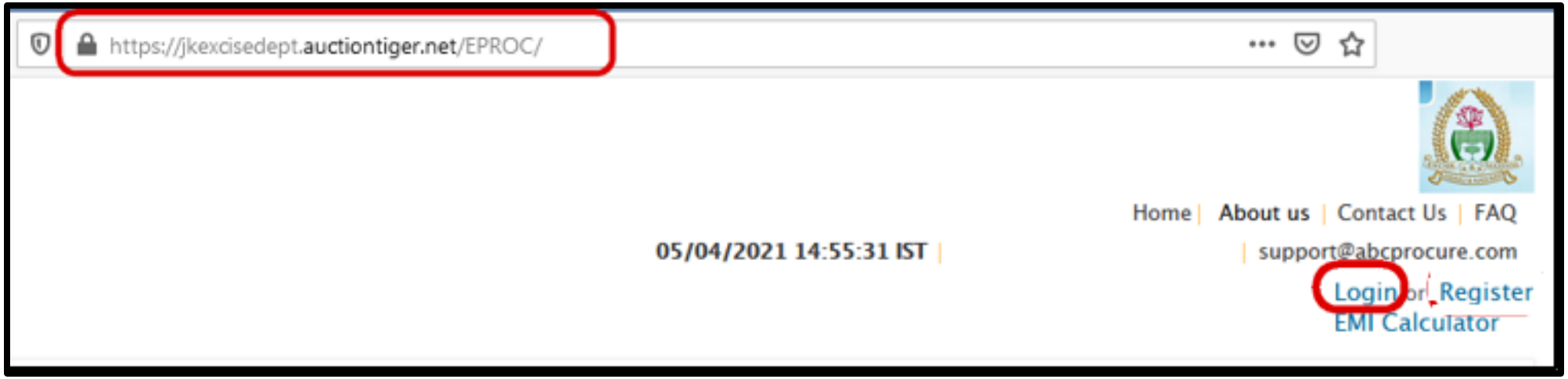
# Jammu & Kashmir
# Excise Department

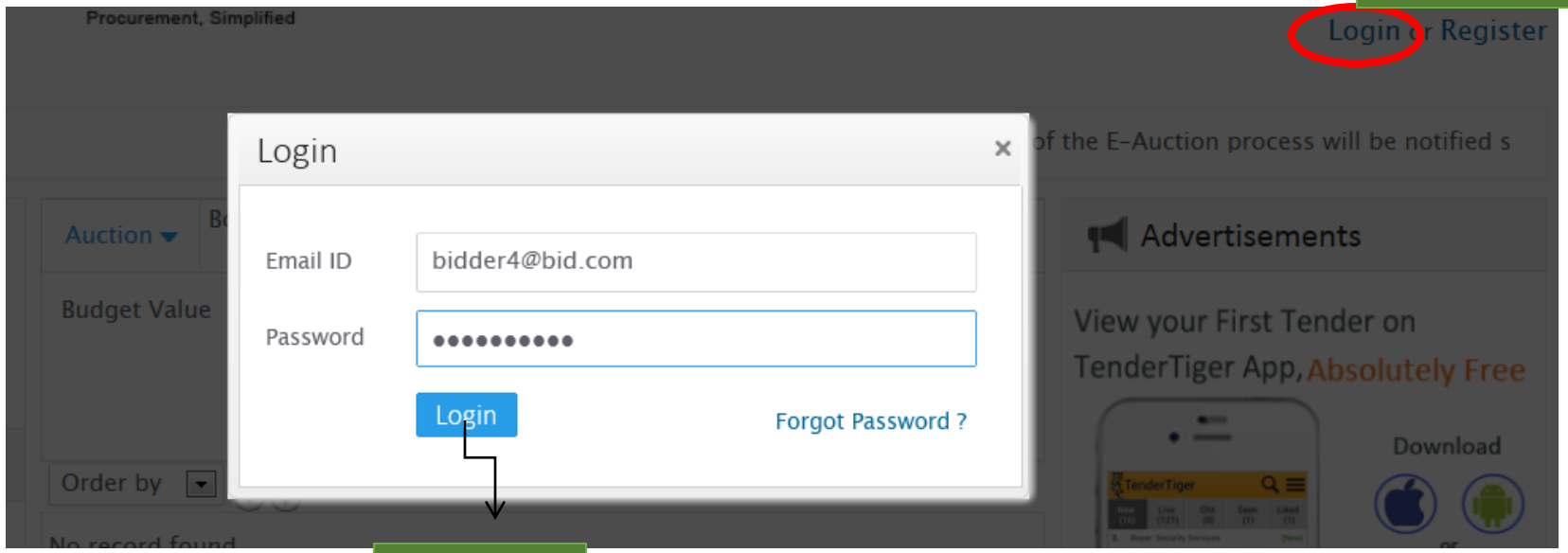
## Applicant Side Process

# Login and eAuction bidding Process

**Registered Applicant has to Login by clicking of 'LOGIN'**



Click on Login



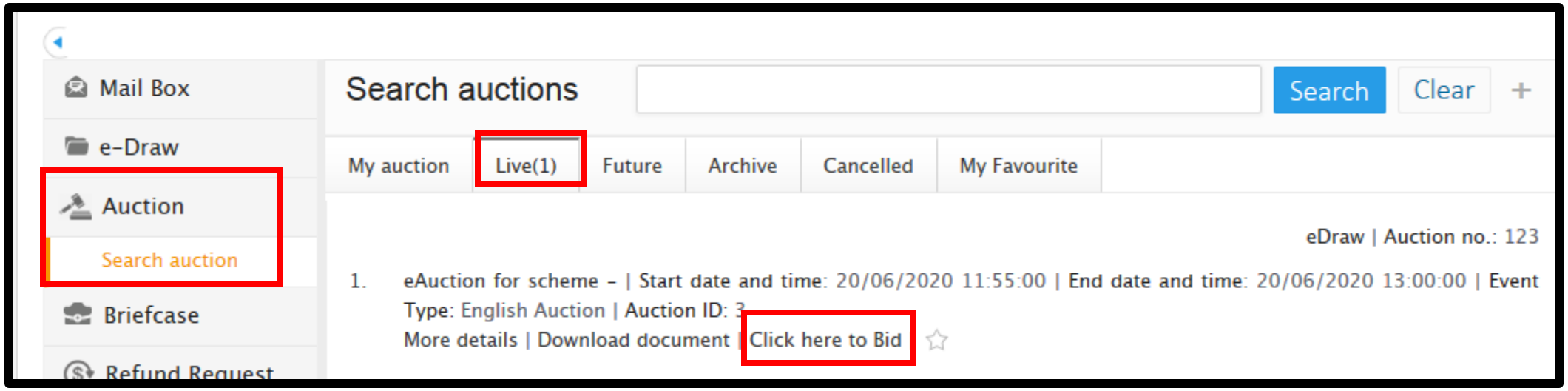

Login

**Steps for Login**

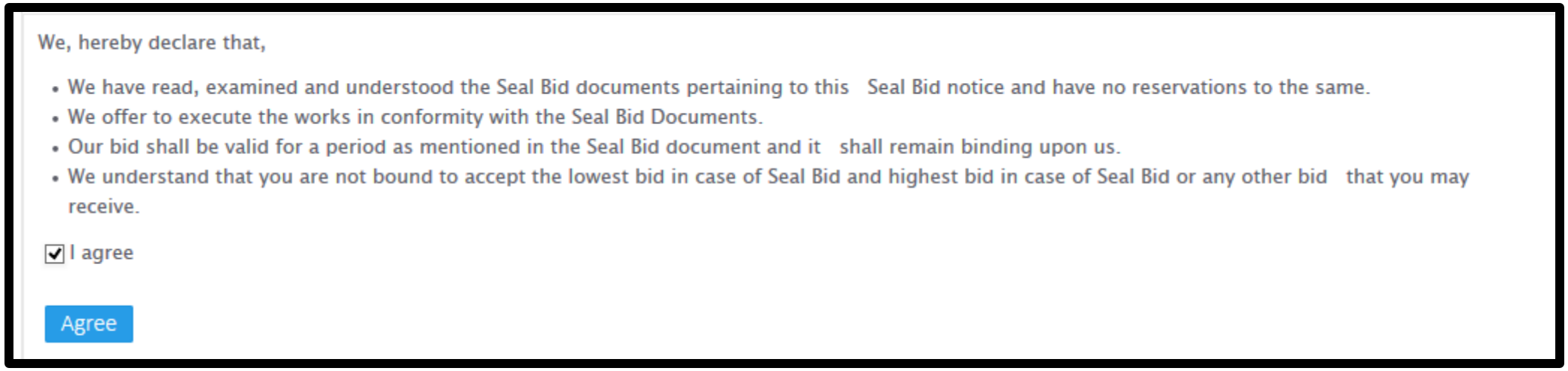
- CLICK ON 'LOGIN' ON TOP OF THE PAGE.
- ENTER REGISTERED USER ID AND PASSWORD IN THE LOGIN BOX.

**Steps for Participate in e-Auction.**

- **After Login , Click on Auction->Search auction.**
- **Go to Live TAB, Click on 'Click here to Bid'.**



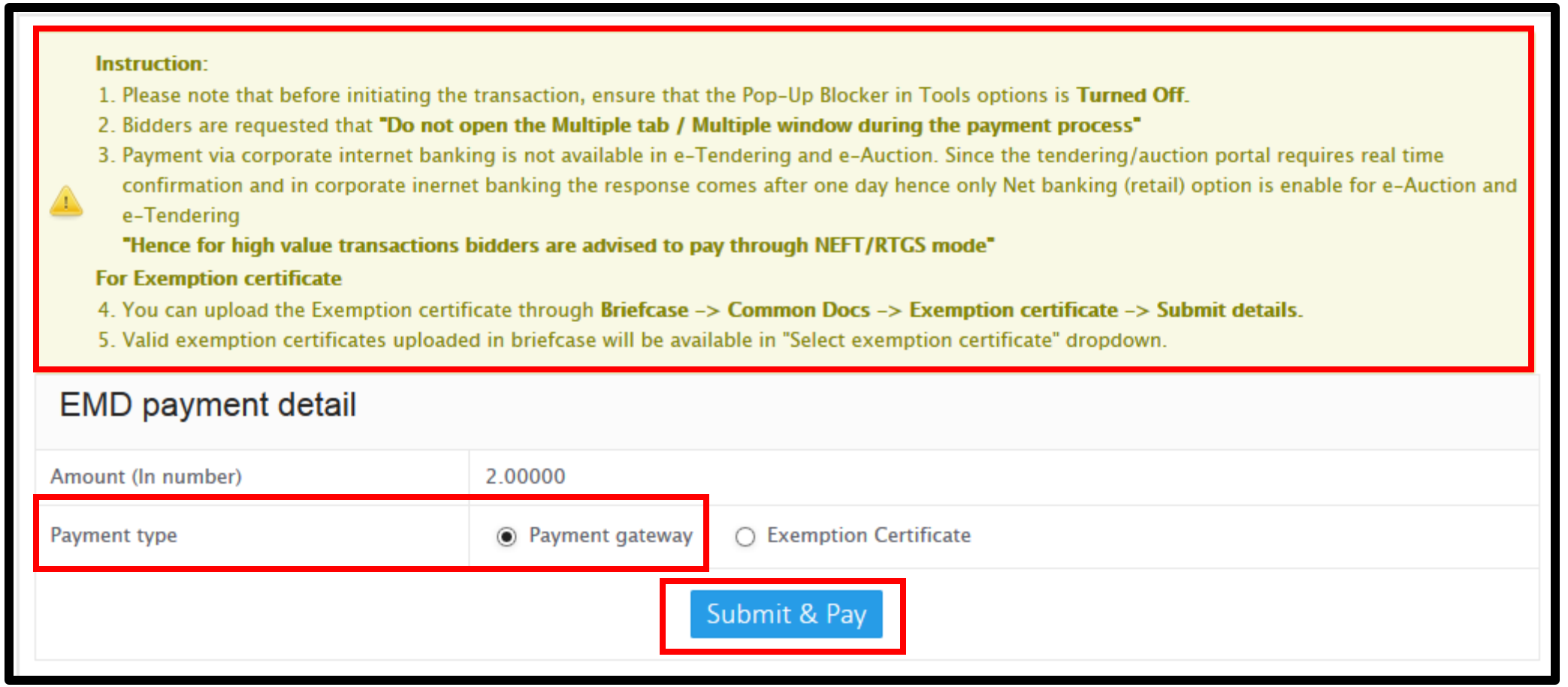
**Tick in the ‘I Agree’ tick box and click on ‘Agree’.**



**System will redirect on EMD payment Page.**

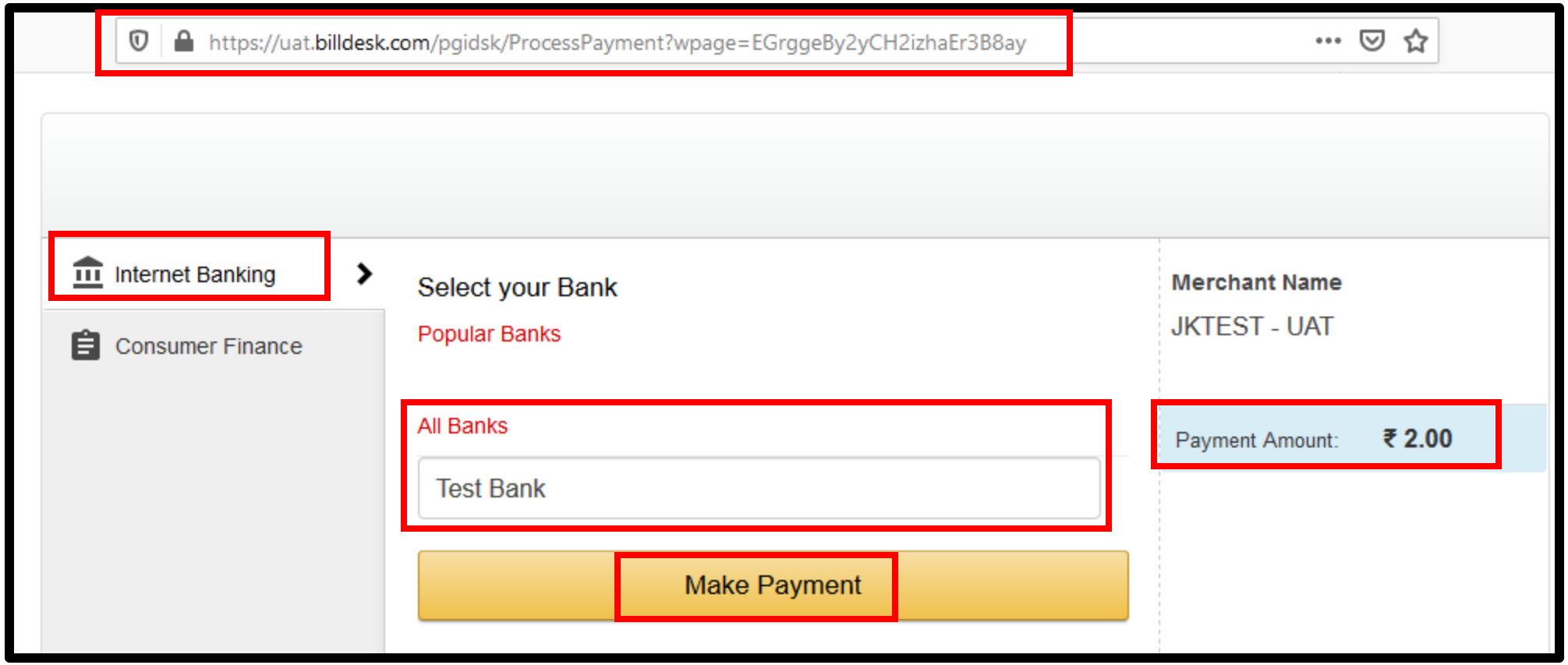
**Steps for EMD payment by 'Payment gateway'.**

- **Refer Instruction and follow.**
- **Select Payment type- Payment gateway.**
- **Click on 'Submit & Pay'.**



**System will redirect on Billdesk page to make payment.**

- **Select ‘Internet Banking’ -> Select your Bank and Verify Payment Amount.**
- **Click on ‘Make Payment’.**



## Verify your EMD Payment Status ‘Successful’.

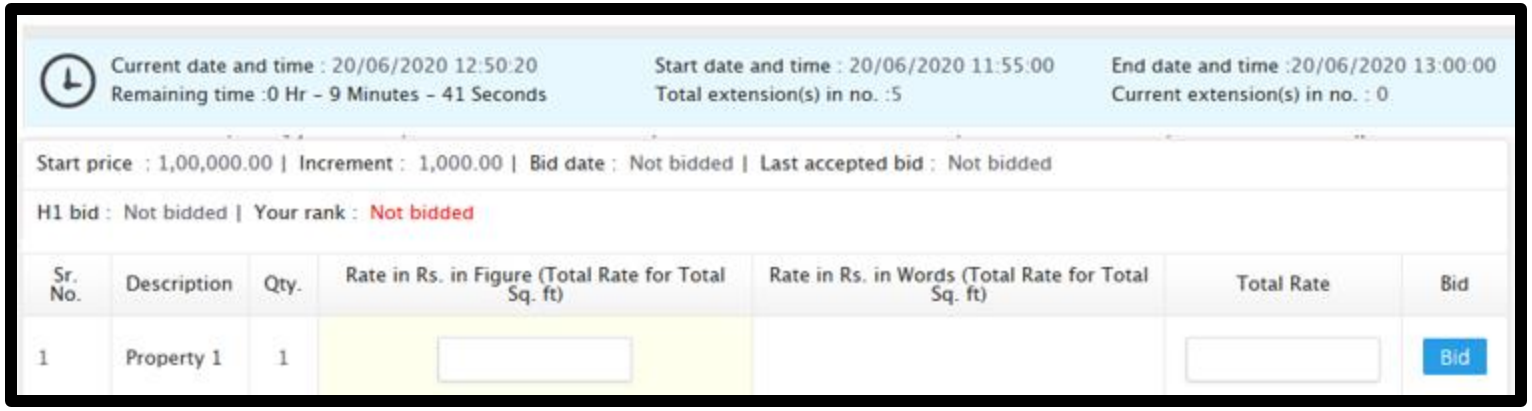
### EMD payment detail

| Sr. No. | Order-Id | Amount | Receipt No. | Date & time | Status | Action |
|---|---|---|---|---|---|---|
| 1 | 22 | 2.00 | U1230001337702 | 20/06/2020 12:05:24 | Successful | View |

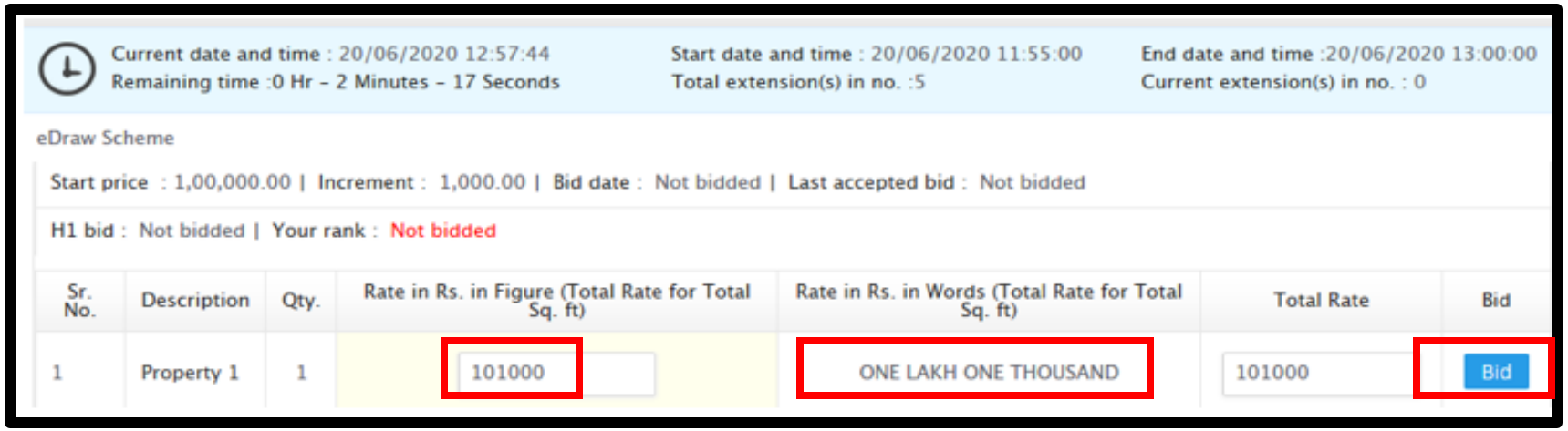
| | |
|---|---|
| Payment type | Payment gateway |
| Company name | Test 1 |
| Amount (In number) | 2.00 |
| Amount (In words) | TWO |
| Receipt No | U1230001337702 |
| Payment date | 20/06/2020 12:05:24 |

## Verify details before Start of the Bidding

- Current date and Time : System current Date and Time.
- Remaining Time : Time Remaining for Bid.
- Start Date and Time : Start Date and Time of auction.
- End Date and Time : End Date and Time of Auction.
- Total extension(s) in no. : Total extension which is set for auction.
- Current extension – Current/ ongoing extension.
- Start Price : Property Start price from Auction to be start.
- Increment : Increase the amount in the Start price/H1 Bid Amount.
- Description: Property Description.

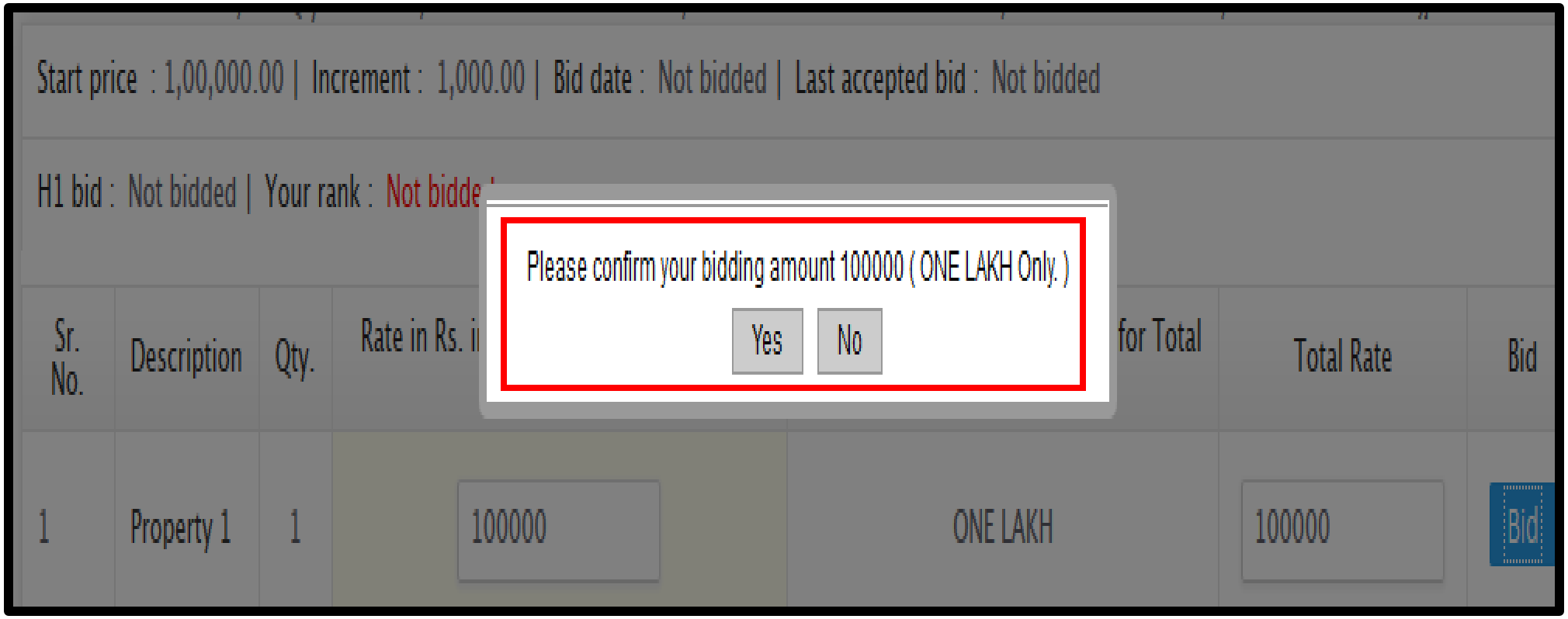


- Start the Bidding from the Auction Start Price or with one increment or multiple of increment. (e.g. 25,00,000/-., 25,05,000., 25,10,000, more… )
- Enter Your Amount in “Rate in Rs. In Fig.” column, Press “TAB” key in the Key Board and verify your entered amount in Words.
- Click on “Bid” Button if your entered amount is ok.



**Once click on ‘BID’ then system asking twice time confirmation on your entered amount.**

**If it is showing correct your amount then click on ‘YES’**



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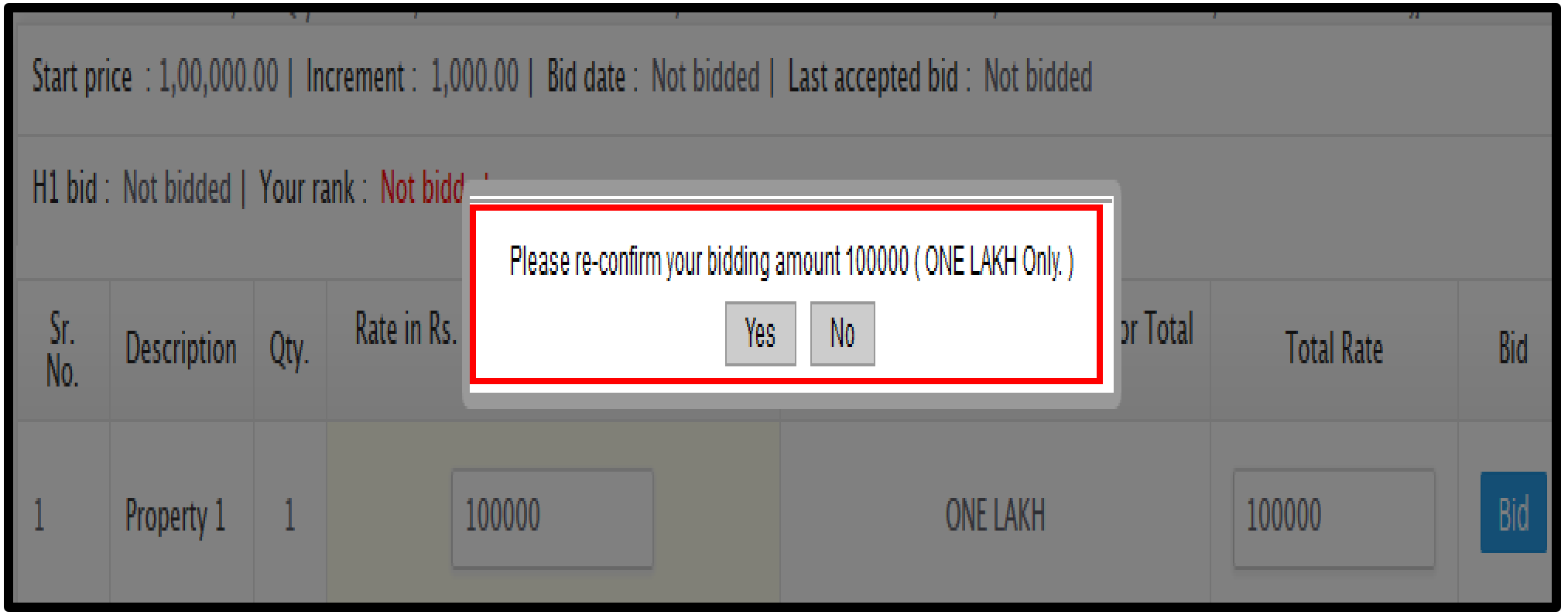
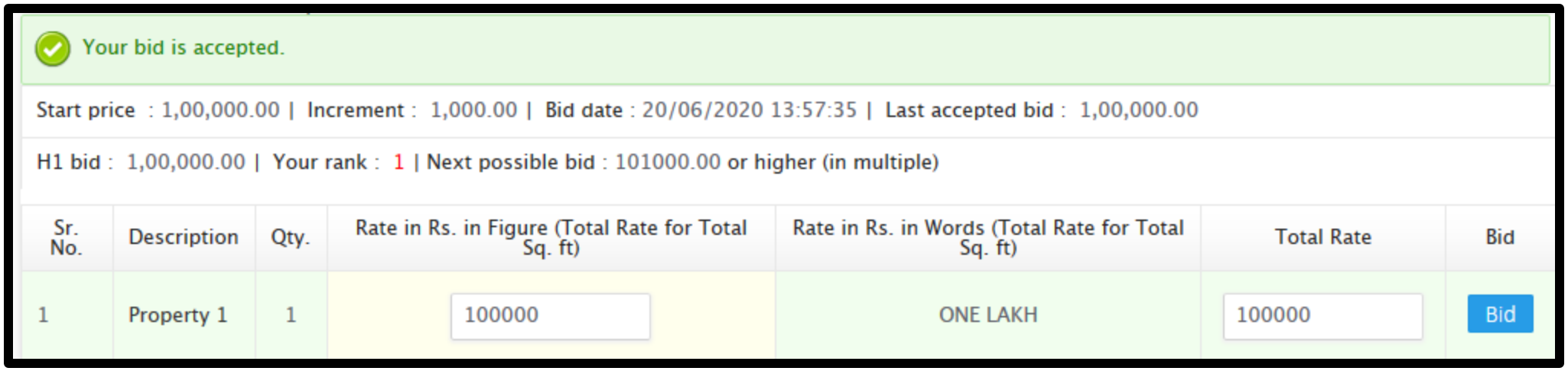


**Once Bid submitted successfully, then system show 'Your Bid is accepted' and appears your 'Rank', Bid Date and time, Last Accepted bid, H1 Bid, Next possible bid.**




- **If, Your Rank shows: 1 means you are the Highest Rate Quoted bidder.**
- **If, Your Rank shows: 2,3,4…… and wants to bid further ? look at the H1 Bid Amount and Enter Next Possible Bid in the "Rate in Rs" column. And click on Bid.**

Thank
you