

**RECORD NOTE OF THE PRE-BID MEETING HELD ON 20.02.2025 AT EXCISE AND TAXATION TRAINING INSTITUTE, NAGROTA TO FAMILARISE/ FACILITATE THE PROSPECTIVE BIDDERS FOR PARTICIPATION IN THE E-AUCTION OF 305 JKEL-2 VENDS IN THE UT OF J&K.**

For the convenience of the prospective bidders, training session/workshop followed by a Pre-Bid meeting was held on 20.02.2025 at Excise and Taxation training Institute, Nagrota. Individual/Prospective bidders were pre-intimated about the training session and meeting through Notices issued by the Excise Department on 15.02.2025, thereafter which are widely circulated in print/electronic, social media, and also uploaded on departmental website. For wider participation, online link was created and shared for attending the session and meeting held for facilitation of the prospective bidders.

Both the events were successfully conducted at Excise & Taxation Training Institute, as per schedule and attended by 123 participants (Offline 82 and Online 41). The participants were from Jammu as well as from Kashmir Division. At the outset, Shri Subash C. Chhibber, Excise Commissioner welcomed the participants and gave detailed presentation. He briefed all 25 bid paras of the Bid Document and sensitized the prospective bidders regarding the entire bidding procedure, eligibility conditions, mode of allotment, requisite documents, participation/EMD and Minimum Reserve Bid Price etc. and replied questions/concerns/queries raised by the participants.

Shri Atul Sethi, Chief Manager, J&K Bank who is the Nodal Officer for the e-auction along with his Team gave complete presentation about the procedure to be adopted on the <https://jkexcisedept.procure247.com> Portal viz. Procedure for Registration, Uploading of Documents at the time of e-bid, Deposition of EMD, Minimum Reserve Bid Price and other allied provisions. The bidders were also sensitized about the provision related to bid in increments of Rs. 50000/- (Max 10 lacs) beyond the Minimum Reserve Bid Price. Individuals were also sensitized about the feature in the bidding procedure that in case, Highest H1 bid is received within 5 minutes before the scheduled closing time of bidding, the time for e-auction shall be automatically extended by another 5 minutes beyond the scheduled closing of the particular bid wherein the bidder can bid a maximum of five such extensions, during which the bid increment shall be Rs.1,00,000/- (Max Rs.20 lacs).

The Bidders were given a detailed presentation about the entire bidding process and all doubts/queries/ambiguities related to the bidding procedure were cleared by the Technical Team of the J&K Bank on the spot. Further, Payment options available with the prospective bidders were also cleared by the Technical Team of the J&K Bank.

Team of the J&K bank also showed live procedure/process (on the online portal) of e-bidding by creating dummy accounts and how the rank of bidder's changes on quoting higher bid.

Sessions remained quite interactive with following main queries raised by the prospective bidders before the Excise Department and the team of J&K bank.

- Affidavit to be uploaded during registration of a bidder
- Action against H1 bidder if fails to deposit the bid amount
- Arrangement of premises by H1 bidder, what if he fails to get one.
- Deemed feature of Immovable Property return.
- Criteria for shifting of vend to a new location in case of a public protest
- Discrepancy in name on PAN and Aadhaar of same person
- In what increments can a bidder bid
- What are the reasons for failure of payment from ICICI bank
- Can a bidder register after a bid for vend has gone live
- Do we have to upload fresh documents during registration
- Query regarding enhancing e-banking limits.
- Querjes regarding the inclusion of certain banks and net banking.
- Affidavit for partnership for both the partners.
- Regarding solvency and submission of fees.
- Poor/Inadequate response
- Court Cases etc.

The prospective bidders apprised that a departmental helpdesk number **(0191-4064440)** is established since 15.02.2025 in the office of the Excise Commissioner at Rail Head Complex Jammu to resolve their doubts (if any) regarding the e-auction procedure, and the desk shall continue to remain available during the entire bidding process starting from 24.02.2025 onwards. The meeting with the prospective bidders/individuals remained successful with full satisfaction expressed by all the prospective bidders/individuals as their all concerns have been redressed/resolved by the technical team of J&K Bank and experts of the Excise Department.



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to the Excise Commissioner, J&K**

No: EC/Exc/e-auction/2025-26/ 6383  
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